



**CONFIDENTIAL & BUSINESS PROPRIETARY**

Article #: 030007	Date: 15 November 2011
Article Name: Evaluation question #7: Secondary Contact	AGB Reference: Sections 1.2.1 and 1.4.1.1
Version #: v01	Category: Supplemental Notes

[Supplemental Notes](#)

[Best Practice Suggestions](#)

[Question Text](#)

**1. SUPPLEMENTAL NOTES:**

**15 November 2011**

1.1 Secondary contact must be an individual and cannot be a department or group within a company.

1.2 Secondary contact's email address should be the contact's email address and not a role account or an email distribution list/mailing.

1.3 ICANN is currently in the process of selecting a background screening service provider. Once a background screening service provider is selected, ICANN will work with the selected service provider to determine the minimum required information to collect in order to perform a meaningful background screening.

**2. BEST PRACTICE SUGGESTIONS:**

**15 November 2011**

2.1 Applicants should read each evaluation question in its entirety, including the notes, criteria, and scoring text. The answer should address all criteria specified, and include detailed rationale demonstrating a thorough understanding of the criteria (i.e., show your work).

2.2 If acronyms are used, applicants should spell out the first instance, even if the acronyms represent a common term/product/service.

**3. QUESTION TEXT:**

Name

Title

Address

Phone number

Fax number

Email address



NewgTLDs

*DISCLAIMER: This material is for information only and does not represent of all requirements and criteria that the applicant must satisfy. ICANN is not providing legal, financial, business or any other kind of advice. This material does not represent a modification to the Applicant Guidebook, or the terms and conditions to the new gTLD program. This material also does not represent a waiver of any ICANN policy, procedure or agreement. In the event that any information provided in this material appears to be inconsistent with any information published elsewhere by ICANN, please do not rely on this email without confirmation or clarification from ICANN.*